CANNON LANE PRIMARY SCHOOL (4—11 years)

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Mr A Phillips Headteacher

Tuesday 7th May 2019

Dear Parents/Carers,

Instrumental music is hugely popular at Cannon Lane, with well over two hundred thirty children studying with our visiting colleagues from Harrow Music Service. This is a fantastic achievement, but such popularity does present challenges regarding availability. It is the school's wish that our system for allocating instrumental places be as fair as possible.

Please be aware that instrumental places are offered with the understanding that pupils are making a commitment for the whole academic year. It is essential that prospective parents refer to our Instrumental Lessons Agreement document attached to this email regarding instrumental lesson fees, information about hiring an instrument and the school's terms and conditions. The slip attached to this agreement must be signed and returned to the school before lessons can commence in September 2019.

I would encourage any parent who is considering instrumental lessons for their child to attend Harrow Music Services' Music Fair. This event allows children to try out a range of different instruments and meet instrumental teachers: http://www.cannonlaneprimary.org/2019/03/29/hms-music-fair-thursday-9th-may/

Who should apply:

Only children in **Key Stage 2** (Years 3, 4, 5 and 6) **from September 2019** are eligible for instrumental lessons.

Please **do not** apply if:

i) your child wishes to continue playing their current instrument during 2019/20

Please apply if:

i) your child will be a new instrumental pupil for the year commencing September 2019
ii) your child is currently learning at Cannon Lane, and would like to change to a different instrument, starting from September 2019[1]

Note on Drum applications:
At the teacher's request, only pupils in Years 4, 5 and 6 are able to apply for Drum places. Please do not apply for Drum places if your child will be in Year 3 from September 2019.

[1] Please notify the school as soon as possible if you wish to change instrument.

How to apply:

Instrumental places for the year 2019/20 will once again be allocated via an online booking system which **will go live at 7:00pm on Tuesday 14th May 2019**. If you believe you are going to have difficulty gaining access to our booking system please contact me directly, and I will be happy to assist you in any way I can.

There are two parts to booking an instrumental place at Cannon Lane.

Part 1

Visit: https://www.parents-booking.co.uk/cannonlane

Book the instrument lessons required. Parents can familiarise themselves with the layout and content of the site in the attached a step by step guide document. We kindly ask that parents follow the instructions exactly as stated.

Part 2

Visit: https://forms.gle/4MotrEeWiru5QZmt6

Please complete the online form.

Please note:

i) **Both part 1 and 2 must be completed to finalise any instrumental place. Please do not complete Part 2 first.**
ii) **There are a limited number of places available for each instrument**.
iii) **Each child is only entitled to one instrumental place**.
iv) **Steel Pans are the exception, and may be studied in conjunction with another instrument**.

Unsuccessful application

In previous years the booking system has proved to be very popular. All of our instrumental places have been booked within three hours. Guitar, Keyboard and Drum places tend to get booked up within the first ten minutes.

If you are unable to book your preferred instrument in **Part 1**, please go to **Part 2**, and follow the instructions. This will allow you to add your child's name to the **waiting list** for their preferred instrument. You will be contacted if a space becomes available.

Parents are of course welcome to select an alternative instrument that may be still available on the booking system.

Alternatively, there are options for your child to learn their instrument of choice externally.
Visit **http://music.cannonlaneprimary.org/external-music-lessons/** for more information.

I urge all parents who experience any difficulties to contact me directly. My overriding aim is that every child should have the opportunity to learn their instrument of choice. I will do my utmost to ensure this happens.

If you have any further queries regarding this process outlined above, or wish to discuss alternative options for studying externally, please do not hesitate to contact me via the school office.

Yours sincerely,

Jonathan Kirwan
Specialist Music Teacher